



California Association for Property and Evidence, Inc.
STATE ASSOCIATION OFFICE

Serving the Needs of Law Enforcement Property and Evidence Personnel

State Executive Board Meeting Minutes

Location: **Virtual - Zoom**

Date: **Wednesday, January 13, 2021**

Time: **0800 hours**

Attendees: **Kim Carlson (KC), Mia Medlin (MM), Russ Tyndall (RT), Christine Bair (CB), Randy Carpenter (RC), Dominic Sarabia (DS), Mark Lindbergh (ML)**

Absent: **Shamekia Riley, Renee Hodges**

Seminar

- 2020/2021 seminar officially cancelled and finalized; CB canceled excursion, instructors and instructor gifts; refunds for registration and vendors in process (RC)
- Need to refund paid attendees for excursion; RT to provide list to CB for contact/coordination with RC
- Need to confirm if previously paid merchandise sales are still interested in items or if refund is due; RT to provide list to CB for follow-up; CB will give refund list to RC and distribution list of ML
- 2022 seminar set at Bahia – CB suggested as director (she will confirm asap); 2023 seminar set for OC Hyatt – director to be determined; state board will support and assist with both seminars, take lead as needed

LA Co DA Training

- ML in process of scheduling Gabriel Fernandez debrief, tentative dates Feb/March 2021
- No charge for this event
- Discussion re: event security and authenticated logons; CB to research Zoom options



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Online Platforms

- Google Meet is less effective solution (limit 250 people); still can review Microsoft Teams
- RT to provide online motion with pricing info for upgrade on Zoom account; preliminary info is additional \$600 per year for 500 attendees (current cost is \$149 annually)

Training Committee

- Committee last met in October 2020
- CAPE training program to be (3) modules – first is Intro/Intake. Module 1 is done – all material written, Power Point created, and a video-taped first session was completed
- Next step is to review/edit this initial draft for second recorded draft
- KC requested more frequent (quarterly) updates from training committee
- Length of CAPE training class to be determined at conclusion of prep process for all (3) modules (2 days, 2 x (4) hours, etc)
- Consensus from state board is interest in viewing the first module when it is completed/edited.

Future Training

- Hold until after DA training
- Discussion reference charging fee for online training: Typically we will charge for ½ day or 1 day training, or for CAPE training program. Immediate training with LA Co DA with be free of charge.



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POOTY Awards

- KC emailed all awardees and their immediate supervisors; ML to assist with notification to GLA winner's supervisor
- KC will distribute to membership next week
- KC and CB will coordinate script

Schedule

- Wednesday, January 27, 2021 at 1000 – Virtual POOTY awards ceremony
- Wednesday, March 17, 2021 at 0800 – State Board meeting